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TARO SUZUKI
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PERSONAL DATA

Date of Birth: August 26, 1972 Health: Excellent

OBJECTIVE

I would like to obtain a position allowing me to utilize my experience and specialized skills as auditor.

EXPERIENCE

2000 - Present **ABC & CO** **Tokyo, Japan**

Audit client's financial statement under Generally Accepted Accounting Principles
Senior Staff, Audit Department

- Audited client's financial statement under United States' Generally Accepted Accounting Principles. My main client has been one of the most excellent banks in Japan which has listed stocks on U.S. Securities and Exchange Commission.
- Evaluated appropriateness of client's assessment of expected losses as a result of borrower's default in the future considering risks, especially credit risk. The examination includes an evaluation of borrower's financial condition, future cash flow and quantity and quality of security for a loan. Successfully negotiated client to amend inappropriate part of the assessment, therefore, the client has never been ordered to restate the financial statement so far by authorities.
- Audited 2 mid-sized client's financial statement as an audit team leader, which resulted in an increase in audit fees.
- Provided on-the-job training for more than 10 co-workers to perform appropriate audit method for the situation.
- One of only 4 (out of 100) employees selected by HR as leaders to recruit new personnel.
- One of only 6 (out of 100) employees selected by HR as the trainee in ABC office.

1996 – 1999 **ABC FIRE & MARINE INSURANCE CO., LTD.** **Nagoya, Japan**

Insurance sales Advisor to agencies, Sales Department in Nagoya

- Managed and supervised agencies to increase insurance sales. Collaborated with co-worker to establish and maintain close relationships with one of the most important agency (*****Co., Ltd.). The amount of insurance premium obtained through this agency recorded number one in the company during 1996-1999.
- Awarded General Manager prize out of 100 employees, for getting an insurance contract over ¥10 million.

EDUCATION

ABC UNIVERSITY **Tokyo, Japan**
Bachelor of Arts in Economics, March 1996

ADDITIONAL INFORMATION

- Japanese Certified Public Accountant
- Familiar with English, TOEIC 800
- Coached Karate at high school
- Enjoy skiing and golf,